



Submit your form by post to:

IET Services Ltd
Event Customer Service
Michael Faraday House
Six Hills Way
Stevenage, Herts
SG1 2AY

Or by fax to: +44 (0)1438 765659

For all enquiries telephone:
+44 (0)1438 765657 / 765650 or
email: events@theiet.org

1 INFORMATION SECURITY

For your security, please note we do not accept registrations containing credit/debit card information by email.

Conditions of booking

Cancellation

Cancellation charges are as follows:

- Cancellation written notice received by Friday 5th May 2017 = 75% of fee, USB stick will be provided
- Cancellation after 5th May 2017 will result in forfeiture of the registration fee

For full terms and conditions please see www.cired-2017.org

Name substitutions are accepted at any time by fax or email. IET Services Ltd & CIRED reserve the right to cancel any event. In this case, the full fee will be refunded unless a mutually convenient transfer can be arranged.

Delegates with specific requirements

IET Services Ltd & CIRED aim to offer fully accessible events to all its delegates. Please help us to accommodate any individual requirements that you may have by attaching a note to the registration form. We will contact you to discuss this as necessary.

Data protection

Information provided by you on this form will be processed by IET Services Ltd and its associated organisations for the purpose of organising your attendance at this event. It may also be used for the promotion of other IET Services Ltd & CIRED products and services and contacting you for market research purposes. By providing us with your postal address, email address and telephone number you agree that we may contact you by these methods. You can change this preference at any time by either contacting us by post, following the link on a received email or amending your preferences if you have a MyIET online account. IET Products and Services are enjoyed by our customers globally. However if you do not wish to receive notification of services which may be of interest and benefit to you please tick this box

IET Services Limited is registered in England. Registered Office: Savoy Place, London, WC2R 0BL Registration Number 909719. IET Services Limited is trading as a subsidiary of the Institution of Engineering and Technology, which is registered as a Charity in England & Wales (no 211014) and Scotland (no SC038698)

Bank transfers (BACS) can be made to Barclays Bank Plc, UK Bank, 1 Churchill Place, London, E14 5HP. Account no: 48466877 Sort code: 20-65-82 IBAN GB05 BARC 2065 8248 4668 77 BARCGB22. A copy of the Draft must accompany this form. **Please note that foreign currency credit/debit card transactions will be processed in GBP Sterling** and will appear on your statement as IET Event Services. Delegates must also be aware that the IET is not responsible for any gains or losses as a result of fluctuations in the exchange rate.

Registration (Please complete in capitals)

Family name	Title (Mr, Mrs, Miss, Dr, etc)
First name	Job title
Organisation	Author Paper ref.no. (if applicable)
Address	
Town/City	Postcode
Country	Telephone
Mobile	Email
Do you have any dietary or other specific requirements?	

Nature of business (please circle):
Consultant / Industry Network / Institute / Manufacturer / Regulator / University / Utilities / Other:

Conference registration (13—15 June 2017) Please tick appropriate box(es)

	Standard fee	
Conference delegate	€1330.00 (+ €266.00 VAT*= €1596.00)	<input type="checkbox"/>
Full-time academic‡	€980.00 (+ €196.00 VAT*= €1176.00)	<input type="checkbox"/>

Tutorial registration (takes place on 12 June 2017)

Tutorial Delegate	€210.00 (+ €42.00 VAT*= €252.00)	<input type="checkbox"/>
Tutorial 1 <input type="checkbox"/> Tutorial 2 <input type="checkbox"/> Tutorial 3 <input type="checkbox"/> Tutorial 4 <input type="checkbox"/> Tutorial 5 <input type="checkbox"/>		

Lunch per day (13—15 June 2017) Please tick the days you wish to have pre-paid lunches

Lunch—daily rate	€32.00 (+ €06.40 VAT*= €38.40)
Tuesday 13 June <input type="checkbox"/>	Wednesday 14 June <input type="checkbox"/>
Thursday 15 June <input type="checkbox"/>	Total cost €.....

Conference Dinner (takes place on 14 June 2017) Please tick appropriate box(es)

Conference Delegates	€100.00 (+ €20.00 VAT*= €120.00)	<input type="checkbox"/>
Guests/Exhibitors	€110.00 (+ €22.00 VAT*= €132.00)	<input type="checkbox"/>
I will attend	Opening Forum (12 June) Qty.....	Welcome reception (12 June) Qty.....

Technical Visits (16 June 2017) - SOLD OUT

Technical visit	SOLD OUT
Visit 4 <input type="checkbox"/>	Visit 2 <input type="checkbox"/>

Total Remittance €

*VAT is charged at the UK rate of 20%.

Payment details

Payment must accompany this registration form. Registration will only be confirmed upon receipt of full payment by card, cheque or BACS. If paying by BACS, please ensure that a completed registration form is submitted to the address above.
PLEASE NOTE: Payment via Purchase Order is not accepted.

Please indicate the method of payment	Cheque <input type="checkbox"/>	Credit card <input type="checkbox"/>	BACS <input type="checkbox"/>
Payment amount	Currency	Cheques should be made payable to "IET Services"	
Your name as it appears on the credit card/debit card			
Please debit my (tick box as appropriate)			
Visa <input type="checkbox"/> Visa Debit <input type="checkbox"/> Master Card <input type="checkbox"/> American Express <input type="checkbox"/>			
Credit card number	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		
Expiry date (MM/YY)	<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/>	3 or 4 digit security code	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Card holder's billing address (if different from above)			
Street address	Town/City		
Postcode	Country		
Card holder's email ¹	Card holder's telephone ¹		

¹The card holder's phone number and email are needed in case of queries processing the payment.
²The card holder's email address will be used to send a payment confirmation.